



YOUNG MEN'S SERVICE LEAGUE

**Prospective Member
Packet**



Established 2001

Dear Prospective Young Men's Service League Member,

Thank you for your interest in becoming a Member of the Young Men's Service League.

Young Men's Service League (YMSL) is an organization of mothers and sons. This group has been organized to initiate and encourage young men to pursue philanthropic involvement in their community and to provide an opportunity to enhance mother/son relationships. New membership is open to mothers of sons who are entering 9th grade.

The following pages explain more about the activities and responsibilities of Membership. If you are interested in joining, please complete the [YMSL Letter of Intent Form](#) and return no later than Monday, [February 29th, 2016](#).

Thank you again for your interest.

Sincerely,

Christy Herbstreit
President | YMSL Cedar Park Chapter
cherbstreit@att.net
214-695-4452

Please send Letter of Intent Form to:

VP Membership
Demaray Burris
demburris@gmail.com



YMSL Purpose, Membership, and Responsibilities

Purpose:

This group has been organized to initiate and encourage young to pursue philanthropic involvement in their community and to provide an opportunity to enhance mother/son relationships.

Membership: Each Member (Member refers to the mom) shall be obligated to meet the responsibilities of the organization. Each

year a freshmen class (and a sophomore class for newly formed provisional chapters) will be added with a class size of approximately 25 Members who will agree to serve in the YMSL chapter through the end of their senior year. Sons of current or Sustaining Members in good standing will be granted Legacy status and automatic admission. Non-refundable annual dues are set by the board and are collected by May 1st.

Member in Good Standing

1. Meet annual financial obligations
2. Fulfill meeting attendance and philanthropy service hour requirements within established guidelines
3. Performed committee assignment requirements
4. Mentor your son effectively such that he has met his meeting, philanthropy and job requirements.

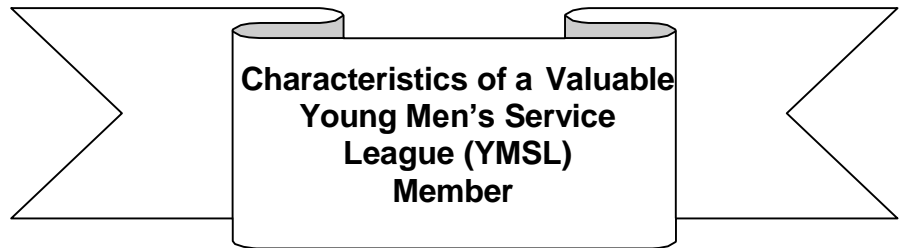
Mom's Responsibilities:

1. All moms must discuss and enforce the Code of Conduct with their son(s).
2. Attend a minimum of 3 scheduled meetings.
3. Complete a minimum of 20 philanthropy service hours per calendar year (a minimum of 10 hours with their son).
4. Moms with more than one active son can fulfill meeting credits towards each son. Moms can complete philanthropy service hours with more than one son at a time, but each son must meet the philanthropy requirements of 20 hours every year.
5. Each mom will serve in a position within the organization each year based on her interest.
6. Attend the annual awards banquet with their son(s). This is a financial obligation and the banquet ticket cost is assessed in the financial obligation of every mother/son team whether or not they attend.

Boy's Responsibilities:

1. Adhere to a Code of Conduct while participating at meetings, social and philanthropy functions. Attend a minimum of 5 meetings (boys in grade 12 must attend a minimum of 4 meetings). The meetings will provide opportunities for the boys to learn about a variety of topics including social, practical and educational issues.
2. Each boy is to complete a minimum of 20 philanthropy service hours per calendar year in Young Men's Service League Board approved philanthropies. Boys in grade 12 complete 15 philanthropy service hours. The majority of philanthropy hours are served with their mom.
3. Each grade level will have slated positions based on the boy's interest. Each boy will hold a variety of positions during his 4 years in YMSL.
4. Attend the annual awards banquet with their mom.

Estimated Financial Obligations (based on previous year & subject to change) Annual Dues \$220 + \$25 National Dues for New Members.



- The Prospective Member is known to be reliable and has a previous track record of fulfilling her obligations.
- She understands and is willing to commit the time to fulfill the specific attendance, philanthropic and committee obligations of YMSL.
- She is a “team player” and will accept the decision of the majority and abide by the bylaws and rules of the organization.
- She understands the importance of a positive attitude and constructive problem solving in all YMSL matters.
- She is focused on the philosophical ideals of YMSL rather than any associated prestige or social status.

Please note that Membership is extended to moms, not their sons. The YMSL Code of Conduct applies to both the mother (Member) and her son.

YMSL Code of Conduct

1. We recognize that YMSL and our community rely on our dependability and reputation. We pledge to be on time for all philanthropic service work, meetings, and YMSL social functions. We commit that we will notify the appropriate YMSL Member/liaison twenty-four hours in advance if we will be tardy, and we accept any sanctions relative to our tardiness.
2. We will find appropriate YMSL substitutes twenty-four hours in advance if we cannot fulfill a philanthropic commitment for which we have volunteered. We further commit to contacting the appropriate YMSL Member/liaison twenty-four hours in advance with the name of our substitutes for any event we will miss. We accept any sanctions relative to our absence from a commitment that was not fulfilled by an appropriate substitute Member/Son team.
3. We will dress appropriately for all YMSL meetings and service commitments. Boys are to wear the preferred YMSL t-shirt and khaki shorts/pants or jeans for all Boys' Meetings and service commitments (unless a different dress code has been specified for a specific event).
4. We will conduct ourselves with respect to ourselves, our families, our peers, the YMSL organization, our philanthropies, and our communities. We will show respect to all persons, including those who are helping us complete our jobs, receiving our services, mentoring us, and serving alongside us. We commit to be respectful of all others whether or not they are related to the YMSL organization.
5. We will approach our service and work with helpful minds and hearts.
6. We will utilize the “think of others first” mentality.
7. We will wear proper nametags at all YMSL meetings and such other events which require identification.
8. We agree that any breach of this Code of Conduct may result in the revocation of YMSL Membership. We agree to waive all rights/remedies against YMSL if our Membership/association with YMSL is revoked or disputed for any reason.



**LETTER OF INTENT FOR
MEMBERSHIP IN YOUNG
MEN'S SERVICE LEAGUE
(YMSL), CEDAR PARK
CHAPTER
2016-2017**

I would like to be considered for Membership in the **YMSL - Cedar Park Chapter**. I agree that I may only submit a Letter of Intent for Membership to one YMSL chapter.

Should I be invited to become a Member of Young Men's Service League I commit to the following obligations:

- 1) 20 hours **minimum** per year of community service for both my son and I
- 2) I (Mom) will attend a minimum of 3 meetings per year
- 3) My son will attend a minimum of 5 meetings per year
- 4) Both my son and I will hold a job within the Chapter and fulfill those obligations
- 5) I agree to the Chapter's Annual Financial Obligations (\$220 Per Year + \$25 National Dues)
- 6) My son and I agree to the Terms of the YMSL Code of Conduct

Prospective Member Name (Mom) E-mail Address Phone Number

Prospective Member Signature **Date Signed**

N/A

Sponsor Member Name Sponsor's E-mail Address Phone Number

N/A
Sponsor Signature **Date Signed**

You will receive an email confirmation once this form is received.

If Membership is extended you will receive an additional email with the instructions on how to finalize your Membership Enrollment.

Thank you for your interest in Membership in our Chapter of Young Men's Service League



YMSL MOM'S INTEREST FORM 2016-2017

In keeping with your commitment to the organization, all current and incoming mom Members will serve in a position.
Please select your top 3 position preferences.
If you have already been slated for a Board Position...select any random 3 and put your Board Position in COMMENT box

Banquet Chairperson: Chairperson and the Banquet Committee are responsible for choosing location, menu, invitations, program, senior gifts, and printing award certificates for the annual banquet, as well as make the Banquet Video.

Banquet Committee: Committee Members work with the Banquet Chair as well as the Grade Level Historians to compile a year-end video review. This committee will also work on all the details of the Banquet with the Banquet Chair (location, menu, program, gifts, etc...).

Boys' Grade Level Chairperson: One per grade level. Advises, trains, and oversees the Boys' Grade Level Committee. Reports to the Chapter's VP Boys' Coordinator.

Boys' Grade Level Committee: Responsible for Boys' Meetings/programs for a particular grade; scheduling speakers, arranging meeting locations, and coordinating refreshments. Adheres to the YMSL 4-year plan for boys. Attends the Boys' Meetings. Mentors boys in their jobs. Works with the Boys' Grade Level Historian and submits information/pictures from the Boys' Meetings to VP Communication. Uploads photos to Chapter's photo site (whether it be your main website or another photo sharing website your chapter chooses to use). Also in communication with Banquet Committee and Career Fair Committee (if applicable).

Career Fair Chairperson: This Chairperson and her committee are only needed the year the Career Fair is offered. It is recommended that a Member with previous experience on the Boys' Committee oversee, plan and implement the Career Fair. Her committee will consist of the boys assigned to the Career Fair and the Boys' committee moms who are assigned to the Career Fair meeting. The Chairperson will also work closely with the VP Boys' Coordinator.

Communication: Committee works with the Chapter's VP Communication. Responsibilities may include documenting boys' activities via photo and/or video, assisting with Newsletter by gathering information from important meetings and philanthropy activities, grade level meeting/information, and/or assisting with the Publicity regarding your chapter (developing a brochure, publicizing YMSL through media exposure at middle school/high school, etc.)

Historian: Acts as chapter photographer. Photographs activities at Boys' and Moms' Meetings and philanthropy events. Works with the Boys' Historians as well. Keeps a digital photo collection of the boys' yearly activities. (One per grade level.) Each grade will generate a scrapbook (paper or digital) for that year, beginning in 9th grade and continuing through 12th grade. At least one mom/Member per grade level who will be responsible for ensuring there is a digital photo

collection of the yearly activities from the boys and moms. This digital photo collection will follow the boys as they become seniors in YMSL. Reports to the Chapter's VP Communication.

Hours Chairperson: Chairperson and Committee Members will be responsible for reviewing and maintaining philanthropy hours, Wish List credits and meeting credits. These requirements shall be reviewed a minimum of three times per year. Will contact Members not in good standing. Will work with the Chapter's Parliamentarian.

Hours Committee: Committee Members will work with the Hours Chairperson to review philanthropy hours, Wish List credits and meeting credits. These requirements shall be reviewed a minimum of three times per year. Will contact Members not in good standing.

Membership: At least one Member per grade. Works with the VP Membership and VP Membership Elect in recruiting new class Members by providing recruitment information to Prospective Members, conducting sponsorship meetings, New Membership Orientation meetings, and preparation of materials for New Members. Also in charge of ordering and distribution of T-Shirts

Moms' Meeting Chairperson: Chairperson reports to the Chapter's Vice President. Responsibilities for this person and her Committee include: planning Moms' Meetings (topic, speaker, activity, etc.), securing Moms' Meeting locations, coordinating food/refreshments and/or decorations, setting up and cleaning up after meetings, providing nametags and any materials need for meetings

Moms' Meeting Committee: This committee position reports to the Moms' Meeting Chairperson. Responsibilities include: planning Moms' Meetings (topic, speaker, activity, etc.), securing Moms' Meeting locations, coordinating food/refreshments and/or decorations, setting up and cleaning up after meetings, providing nametags and any materials need for meetings

Philanthropy Liaisons: Committee Members will each be assigned a specific philanthropy to manage including coordinating volunteers, inputting events into the calendar, reviewing with Philanthropy hours served versus hours logged into the website (you will work with the Hours Committee). Acts as a liaison to an assigned philanthropy to establish good working relations. Coordinates delivery of wish list items. Submits articles/pictures from philanthropy service day(s) to VP Communication. Uploads photos to the Chapter's photo site (whether it be your main website or another photo sharing website your chapter chooses to use). Reports to the Chapter's VP Philanthropy.

***Recording Secretary:** This is a Board position for a new, incoming 9th grade mom/Member. This Board position is chosen by the Executive Board after Membership is closed.

Treasurer Elect (as needed by Chapter): This is a position for a new, incoming 9th grade mom/Member who will assist the Treasurer as needed throughout the year, will learn the position and become Treasurer the following year. This is a minimum 2 year commitment (Treasurer elect 1st year/Treasurer the following year.)

Website VP Elect (as needed by Chapter): This is a position for a new, incoming 9th grade mom/Member who will assist the VP Website as needed throughout the year, will learn the position and become VP Website the following year. This is a minimum 2 year commitment (Website elect 1st year/VP Website the following year.)



YMSL BOY'S INTEREST FORM 2016-2017

Each boy is required to hold a position every year. Once he has held a particular position, he may not serve in that same position again.

You will be able to select your top 5 *different* position preferences.

President: Preside over the meetings and lead the boys in reciting the YMSL Mission Statement. Fulfill the duties of the Vice President if absent. Speak at the Banquet. Reports to Grade Level Chairman.

Vice President: Take attendance at meetings. Summarize attendance records each meeting. Fulfill President's duties if President is absent. Reports to Grade Level Chairman.

Secretary: Record and read minutes at the meetings. Turn in minutes to the Grade Level Chairman or upload to your chapter website. Write thank-you notes to speaker(s) or program host(s) after meeting. Reports to the corresponding Boy's Grade Level Committee mom.

VP Communications: Chair the Communications Committee. Assign his committee and himself a month(s) to write a short article for chapter website, newsletter and/or other social media (Blog, Facebook, Twitter, etc.) regarding activities and/or philanthropy work. Explain and coordinate the Wish List at the Boys' Meeting. Reports to the corresponding Boy's Grade Level Committee mom.

Communications Committee: Write a short article for your website, newsletter and/or other social media (blog, Facebook, Twitter, etc.) about activities and/or philanthropy work. Email the article to the mom who is the chapter VP Communication before the deadline. Reports to the VP Communications.

VP Boys' Meetings: Chair the Boys' Meeting Committee. Assign his committee and himself boys to email, text, or phone prior to each meeting. Introduce speakers and present gift to speaker(s). Distribute and collect evaluation forms at each meeting. Work closely with Sergeant at Arms and Meeting Committee to ensure the meeting facility is prepared. Fulfill Sergeant at Arms duties if he is absent. Reports to the corresponding Boy's Grade Level Committee mom.

Boys' Meeting Committee: Communicate meeting logistics to assigned boys through email, text or phone call prior to each meeting. Arrive early to prepare for the Boys' Meetings. Set up room, post signs, carry boxes, assist with audiovisual equipment or other technology, etc. Remain afterwards to put room back in order. Reports to the VP Boys' Meetings.

Sergeant at Arms: Responsible for calling Boys' Meeting to order. Remind boys to silence cell phones, remove hats (if applicable) and to give their full attention to the President. Will also keep order during the Boys' Meetings. Reports to the VP Boys' Meetings.

Historian: Take digital pictures at Boys' Meetings, philanthropies and other YMSL events. Historian will upload photos to your chapter's photo site and work with the mom who is the Historian for your grade. Reports to the VP Communications.

Leadership Chairman: Chair the Leadership Committee. Assign his committee and himself to speak about a specific leadership quality at each meeting. Fulfill the duties of a Committee Member if absent. Reports to the corresponding Boy's Grade Level Committee mom.

Leadership Committee: Present a 3-4 minute informative talk on assigned leadership quality. Reports to the Leadership Chairman.

Life Skills Chairman: Chair the Life Skills Committee. Assign his committee and himself a meeting(s) to present a short presentation pertaining to life skills. Fulfill the duties of a Committee Member if absent. Reports to the corresponding Boy's Grade Level Committee mom.

Life Skills Committee: Present a 5-10 minute presentation of a life skill at each Boys' Meeting. Reports to the Life Skills Chairman.

Philanthropy Chairman: Chair the Philanthropy Committee. Assign his committee and himself to speak about one of the chapter's philanthropies. Fulfill the duties of a Committee Member if absent. Reports to the corresponding Boy's Grade Level Committee mom.

Philanthropy Committee: Present a 1-2 minute informative talk at each meeting about one of the philanthropies the chapter supports. Reports to the Philanthropy Chairman.

Boys Choice Committee: Help plan and present boys' choice options to your grade level. Assist moms with implementing the event. Reports to the corresponding Boy's Grade Level Committee mom.

Slating Chairperson: Chair the slating committee that will slate officers, committee chairman and committees for the next year. Reports to the corresponding Boy's Grade Level Committee mom.

Slating Committee: Slate officers, committee chairman and committees for the next year. Reports to Slating Chairman.

Career Fair Committee: This committee is only needed the year Career Fair is offered. The committee is generally for *11th and 12th graders* who help plan and implement the Career Fair along with the Mom Chair of Career Fair. Reports to the corresponding Boy's Grade Level Committee mom.